

ITE Executive Board Meeting Agenda

October 14, 2015, 3:30 pm
WisDOT Hill Farms – Room 994

Attendees

Brian Porter, Dawn Krahn, Allan Pacada, Ashley Vesperman, Stacey Pierce, Yang Tao, John Bruggeman, Stephan Hoffmann, Mike McCarthy

1. Executive Board Meeting Summary (9/9/2015) – Yang/John

For 9/9/15 meeting summary, Mike mentioned that the Midwestern District Board will start to operate with 5 officers only after the bylaws are approved next year. Yang will make the change in the previous meeting summary accordingly.

Stacey motioned to approve the meeting summaries for both the board meetings with the changes, and Brian seconded.

2. Treasurer's Report – Brian

Brian provided a treasurer's report from August 31, 2015 to September 30, 2015.

- Beginning balance of \$33,759.01 and ending balance of \$34,087.43.
- Primary income was Lakefront Brewery Social payments and sponsorship payments
- Primary expenditures were September Breakfast meeting payment and StarChapter Payment

The board also discussed the reward perks accumulated on the ITE credit card and possibly redeeming the points. Mike is the primary card holder.

Motion to approve by Stephan, Stacey seconded.

3. Membership Report – Stephan

Stephan provided the following membership report as of October 14, 2015:

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ITE International has been slow to report new member registrations as well as membership renewals.

New Affiliate Members:

- Benjamin Rouleau

New International Members:

- None

4. Old Business

a. Harvey Shebesta Scholarship – Stephan

Stephan is chairing the 2015 Harvey Shebesta Scholarship committee, and reported that two nominations were allowed from each school: UW-Madison, UW-Milwaukee, UW-Platteville, and Marquette University. One application was received as of October 14, 2015.

b. 2015 Election – Yang

Yang is preparing the 2015 ITE Wisconsin Board election, and reported that all nominations were provided by Rich Coakley. The following candidates have been nominated for the 2016 ITE Wisconsin Section Board. Affiliate Members will have the opportunity to vote for the Affiliate Director (Year 1). International Members will have the opportunity to vote for Secretary, Member Director and Affiliate Director (Year 1). The nominating committee consisted of: Rich Coakley (Chair), John Bruggeman and Dawn Krahn.

Past President	Dawn Krahn
President	Stephan Hoffmann
Vice President	Brian Porter
Treasurer	Yang Tao
Secretary	Candidate #1 Allan Pacada

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	Candidate #2 Stacey Pierce
Member Director	Candidate #1 Kelly Greuel
	Candidate #2 Anne Holzem
Affiliate Director (Year Two)	Ashley Vesperman
Affiliate Director (Year One)	Candidate #1 Kyle Henderson
	Candidate #2 Eric Schoon

Yang has contacted all the nominees for bios and pictures. Yang will prepare an article for the newsletter. Yang will figure out how to use the new system for election, and may run some test elections before the official election. The ballots will be sent to members around mid November.

c. 2016 Section Meeting Committee – Dawn

A new chair is needed for 2016 section meeting committee. Allan recommended Kait Sanford as the new chair.

d. November Newsletter – Allan/Dawn

Allan is working on the November newsletter and reported on the progress. The feature article will be on the WisDOT backbone projects. Dawn will work with Allan on the details. John Davis will provide an article on Traffic Bowl. UW-Madison student chapter will provide an article on the student night meeting. Yang will provide an article on ITE Wisconsin board election.

e. MWITE Board attendance at the Fall Retreat – Mike

Mike provided update on MWITE board Fall Retreat. Brian made the motion to approve the expenses of the incoming Wisconsin Section representative to attend the Fall Retreat. Ashley seconded.

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- f. "Join ITE" membership page on website – All

Dawn provided a draft of a new "Joint ITE" page on the ITE Wisconsin website. The board discussed the possible membership rate structure. The board also debated whether to raise the membership fee for affiliate members, and the decision is to keep it as it is for now.

5. New Business

- a. Annual Meeting December 2 – Dawn

The annual meeting will be held on December 2nd at the Delafield Brewhaus. Dawn will contact John Davis for another Professional Traffic Bowl event at the meeting.

- b. Distinguished Service Award – Mike

Mike is chairing the Distinguished Service Award committee and is forming the committee.

- c. Young Professional Award – Mike

Mike is also chairing the Young Professional Award committee and is thinking about the essay topic. He will find a good current topic for this year, and will put together the committee. Dawn will email the notice to the membership and John will put the information on the website.

- d. Yearbook – Stacey/Ashley

Stacey and Ashley are working on the draft for the yearbook, and are looking at sending it out to the board for review around Christmas. Potential policy changes will be discussed at the December board meeting. If there are any changes necessary in the position descriptions, board members will send comments to Dawn.

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e. Traffic Engineering Council – Dawn

The Traffic Engineering Council has been dominant for a few years. Dawn and Brian will meet with Rebecca Szymkowski to discuss the possibility of reviving the council. They will also try to reach out to previous members and local municipalities to see if this would be useful.

f. MWITE update – Mike

Mike provided updates on MWITE. The next MWITE board meeting is Friday, and the fall retreat is in November.

g. STEM volunteers for January 16, 2016 – Dawn

Wisconsin Section will again sponsor the Future City Competition – Best Transportation Systems. The Section will provide \$250 sponsorship, and is looking for 3 members to serve as judges.

h. Other?

The board also briefly discussed the following issues:

- Better streamlining information sharing between ITE International and the Wisconsin Section is needed
- Possible technical liaison
- Martin Bruening Award info will be in November newsletter
- John mentioned a few housekeeping items regarding the website

6. Next Meeting

a. December 2, 2015 – Annual Section Meeting (Delafield)

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Rahel Desalegne is coordinating the logistics of the annual meeting, which will be held on December 2nd at the Delafield Brewhaus.

Mike motioned to adjourn, and Brian seconded.

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