To: Midwestern District ITE Section Presidents  
   - Brian Roberts, Illinois  
   - Andy Swisher, MOVITE  
   - Jeff Preston, NCITE  
   - Allan Pacada, Wisconsin

From: Chad Hammerl, ITE Midwestern District Vice President

Date: January 28, 2019

RE: Institute of Transportation Engineers (ITE) Awards Program Notification

Every year, the Institute of Transportation Engineers (ITE) sponsors an awards program to honor outstanding achievement in transportation engineering and service to ITE. The awards recognize the recipients and increase awareness of the roles and responsibilities of transportation professionals.

Please note that applications to MWITE and/or ITE HQ are **due by March 1, 2019**.

Here is the link to the ITE Awards Program Brochure. [Click here for the awards brochure](#). There are many awards that a person/project team can submit, each with varying submittal process to follow. The table below details each award and the required submittal process.

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*If applicable to your section

If you have any questions, please do not hesitate to contact me at [chad.hammerl@jacobs.com](mailto:chad.hammerl@jacobs.com) or 312-612-7290.

Sincerely,

[Signature]

Chad R. Hammerl, PE, PTOE  
Midwestern ITE Vice President
The Transportation Achievement Awards may be awarded annually for excellence in the advancement of transportation to meet human needs, by entities concerned with transportation such as governmental agencies, legislative bodies, consulting firms, industry, and other organizations. Awards will be presented in the categories of transportation planning, design, operations, advocacy, and safety.

This award recognizes an organization for one or more of the following:
1. Development of an innovative concept in transportation planning, design, operations, or safety.
2. Innovative application of a proven concept in transportation planning, design, operations, or safety.
3. Implementation of a challenging transportation program through perseverance in its development and promotion.
4. Program or project having a significant effect on transportation.
5. Multi-faceted transportation program or project, combining many innovative and/or well-applied concepts.
6. Program or project promoting a major advance in the efficiency and/or economy of transportation.

ELIGIBILITY:
To be an eligible recipient for the proposed awards, the award candidate could be:
   1. Governmental agency or entity
   2. Transportation consulting firm
   3. Private business or corporation
   4. Combined public/private institution
   5. Academic institution

AWARD AND RECOGNITION:
The award will consist of a plaque during the Awards Ceremony at the MWITE Annual meeting and recognition in MWITE Newsletter, and on MWITE Website.

SELECTION PROCEDURE:
Nominations and/or applications may be made by both members and nonmembers. The nomination submission should include pertinent information and, if applicable, photographs. The submittal should be in PDF format and limited to five (5) pages that describe the project with graphics included and indicate how the project meets the criteria for the award. The submission should assist the award committee in evaluating the project against the selection criteria. Multiple categories may be selected when entering a submission. All entries from must be submitted digitally as a PDF to the no later than 5:00 PM central time on March 1, 2019 to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com).

EVALUATION CRITERIA:
30% Application of innovative ideas
30% Exhibits a commitment to the advancement of the profession
30% Strong applicability to the industry
10% Well- balanced scope and format

Please send submission electronically (.pdf format) no later than 5:00pm on March 1, 2019 to:

Chad Hammerl, P.E., PTOE
MWITE District Vice President
chad.hammerl@jacobs.com
Re: MWITE 2018 Transportation Achievement Award
Title of Project/Individual:

1. Description of Project (To include objective, status, outcomes, etc.)
2. Why do you feel this project is worthy of this award?

*Please answer above questions not to exceed two pages. The total application cannot exceed five pages, which includes this submittal form.*

Award Category (please check the appropriate category, ONE category only):

- Planning
- Design
- Operations
- Safety
- Advocacy

Agency/Client:

Address Information:

Contact Person:

Title:

Organization:

Telephone: E-mail:

Submitting Organization:

Full Address:

Information:

Contact Person:

Title:

Telephone: E-mail:

☐ The sponsoring organization has been notified of this submittal.

*NOTE: The Agency/Client, if not the submitting organization, must be notified that the project has been submitted for consideration for this award.
ITE Midwestern District
Rising Stars Program Award
Application Deadline: March 1, 2019

The ITE Rising Stars Program is intended to identify the next generation and new faces of the transportation profession. It is designed to recognize members under the age of 35 who have already made an impact on the profession, have demonstrated the ability to lead the next generation, and have implemented innovative techniques to solve transportation problems.

One Rising Star will be selected from the Midwestern District. This Rising Star will then also be further evaluated for ITE’s Young Member of the Year Award against the other Districts’ Rising Stars.

ELIGIBILITY REQUIREMENTS:
• Applicants must be 35 years old or younger as of January 1 (of year receiving the award)
• Applicants must be a member, in good standing, of the Institute and the Midwestern District.
• Applicants must be practicing professionals in a transportation-related field relevant to ITE
• Current Affiliate Members and Student Members are not eligible to receive this prize

SUBMISSION PROCEDURE:
• The following documents must be included in each submission:
  o Completed Application Form (next page)
  o One (1) testimonials from a current or past District or Section officer (200 word max./each)
  o One (1) testimonial from a current or past supervisor (200 word max.)
  o Three (3) examples of specific project experience including your role (150 word max./each)
• The Midwestern District Awards Coordinator will submit the District’s award winner’s application to ITE for further evaluation for ITE’s Young Member of the Year Award.
• All submission materials shall be e-mailed (.pdf format) no later than 5:00 PM central time on March 1, 2019 to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com).

EVALUATION CRITERIA:
• Overall quality of Working/Project Experience
• The role discussed on the specific project experience and impact on the success of the project
• Insight and opinions discussed in the various testimonials
• Passion and overall commitment to the advancement of the profession
• Examples of leadership skills
• Examples of applying innovative ideas

RISING STAR AWARD AND RECOGNITION:
• Free registration to the MWITE Annual Meeting
• Featured article in the MWITE Newsletter and ITE Journal
• A plaque during the Awards Ceremony at the MWITE Annual meeting

QUESTIONS:
Contact the current District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com or 317-612-7290) for any questions or clarifications.
ITE Rising Stars Program Application Form

First Name: ____________________ Middle Initial: ___ Last Name: ____________________ Date of Birth: ____________

Address: ________________________ Street __________________ City State Zip

Organization/Company: ______________________________ Current Title: __________________

Education: __________________________ Degree _________________________ School Name ____________ Year

Degree __________________________ School Name ____________ Year

Degree __________________________ School Name ____________ Year

Degree __________________________ School Name ____________ Year

Professional Licenses/Certifications: ______________________________ ______________________________

____________________________________________________________________________

Years of Professional Experience: ________ ITE Section: ____________________________ ITE District: __________

ITE Involvement: ______________________________ ______________________________

____________________________________________________________________________

Other Noteworthy Professional and/or Community Positions Held/Involvement: ______________________________

____________________________________________________________________________

____________________________________________________________________________
The highest recognition of notable and outstanding professional achievement and service to the Midwestern District is election to the Distinguished Member Award. The Distinguished Member Award is awarded annually as an honorary designation presented to a member of the District who has provided outstanding and significant contributions to ITE, the District, and their Section/Chapter over a period of many years.

AWARD:
- Recognition at the MWITE District Annual Meeting and in the MWITE Newsletter
- Plaque
- Registration fees paid by the District to assist in attending the MWITE District Annual Meeting

ELIGIBILITY OF APPLICANTS:
- The nominee must be a member, in good standing, of the Institute and the Midwestern District.
- Current voting members of the MWITE Board, and Student Members are not eligible.

EVALUATION CRITERIA:
- The variety and extent of the nominee’s participation in ITE, the District, and their Section/Chapter activities over many years;
- The nominees work accomplishments and their contributions to the transportation system and transportation engineering profession, including papers, presentations, positions held, etc.;
- As a general guide, candidates should normally be at least fifty years of age and have been a District member for at least twelve years.

PROCEDURES/SCHEDULE OF SUBMISSION FOR AWARD CONSIDERATION:
- Only one recipient will be named each year, and an award need not be presented each year. Posthumous awards may be made, and do not count toward the yearly count of one.
- Nominations may be submitted in confidence using the attached form at any time to the District Vice President.
- Nomination submittals shall include a detailed description of the nominee’s significant contributions to ITE, the Midwestern District, their Section/Chapter, including their work history and significant work accomplishments over a period of many years.
- Nominations shall be emailed (.pdf format) to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com)
- Distinguished Members shall be elected by a majority of the District Board at a special teleconference for only voting members of the District Board held prior to May 1st of each year. If an individual is selected, the District President will call that individual as soon as possible to inform them of their election. The discussion held during this teleconference will be kept in strict confidence by those in attendance.
- The nominees from each year will be kept by the Vice President for a period of 5 years. After 5 years, the District Board can vote to keep a nominee on a continued and confidential list and/or eliminate anyone still on the 5-year list. The list of nominees shall be kept by the Vice President and be passed on to the incoming Vice President from year to year.

QUESTIONS:
Contact MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com) 312-612-7290 for any questions or clarifications.
Please complete the information required below and attach no more than two additional typewritten pages describing the nominees career achievements, ITE service (International, District, Section, and/or Chapter), awards, publications, presentations, or other relevant information that best describes why the nominee should be recognized as Distinguished by the Midwestern District of ITE.

Nominee’s Information
Name: ________________________________
Nominee’s Company: ________________________________
Address: ________________________________
City/State/Zip: ________________________________
Telephone: ________________________________ Email: ________________________________

Your Information
Name: ________________________________
Nominee’s Company: ________________________________
Address: ________________________________
City/State/Zip: ________________________________
Telephone: ________________________________ Email: ________________________________

Please complete this form and submit with the additional required additional information by email (.pdf format) to the current MWITE Vice-President.
ITE Midwestern District

Transportation Professional of the Year Award
Application Deadline: March 1, 2019

The Midwestern District of ITE (MWITE) established the Transportation Professional of the Year Award to recognize an individual who has made outstanding contributions to the District, ITE, and their Section/Chapter and/or through achievements in the transportation/traffic engineering profession. The award will be presented to the winner at the MWITE Annual Meeting.

AWARD:
- Recognition at the MWITE District Annual Meeting and in the MWITE Newsletter
- Plaque
- Registration fees paid by the District to assist in attending the MWITE District Annual Meeting

ELIGIBILITY OF APPLICANTS:
- The nominee must be a member, in good standing, of the Institute and the Midwestern District.
- Current members of the MWITE Board, Affiliate Members, and Student Members are not eligible to receive this award.

NOMINATION PROCESS:
Nominations may be submitted by any current member from one of the four Sections comprising MWITE. Self-nominations are permitted. Nominations shall be emailed (PDF format) no later than 5:00 PM Central Time on March 1, 2019 to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com). Nominations should include:
- A description of the nominee’s contributions to ITE, the District or Section/Chapter, including offices held, written contributions, presentations and/or committee involvements, etc.
- Nominee’s achievements in the transportation profession over the last calendar year.
- A brief description explaining why the nominee is deserving of the Transportation Professional of the Year award.

SELECTION PROCESS:
The District Awards Committee will strongly consider the variety and extent of the Nominee’s contributions to ITE, the District and their Section/Chapter involvement, and the Nominee’s contributions to the transportation industry. The Selection Committee may elect to not award the Transportation Professional of the Year award for a given calendar year.

QUESTIONS:
Contact MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com) or 312-612-7290, for any questions or clarifications.
ITE Midwestern District

Transportation Professional of the Year Award
Nomination Form

Application Deadline: March 1, 2019

Please complete the information required below and attach no more than two additional typewritten pages describing the nominee’s contribution to ITE, the District or Section/Chapter, including offices held, written contributions, presentations and/or committee involvements, etc. Also include the nominee’s achievements in the transportation profession over the last calendar year and/or other relevant information that best describes why the nominee should be recognized as the Transportation Professional of the Year by the Midwestern District of ITE.

Nominee’s Information
Name: ____________________________________________
Nominee’s Company: ____________________________________________
Address: ____________________________________________
City/State/Zip: ____________________________________________
Telephone: ___________________ Email: ___________________

Your Information
Name: ____________________________________________
Nominee’s Company: ____________________________________________
Address: ____________________________________________
City/State/Zip: ____________________________________________
Telephone: ___________________ Email: ___________________

Please complete this form and submit with the additional required additional information by email (.pdf format) to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com) no later than 5:00 PM central time on March 1, 2019.
ITE Midwestern District

2019 Section Communications Award

Deadline: March 1, 2019

The purpose of this award is to recognize the Section that during a calendar year most effectively communicates with their membership through innovative approaches and the use of new media. In a technical and educational association, communication of meaningful information to the membership is a major goal. This award should encourage other Sections to take on new ways of communicating and finding the best way to reach members in the best way possible.

AWARD:
- Recognition at the MWITE District Annual Meeting, in MWITE Newsletter, and on MWITE Website
- Plaque

EVALUATION CRITERIA:
Five criteria have been selected for judging by the awards committee:
1. Overall portfolio of tools (such as social media, brochures, email marketing, postcards, etc.) – 30 points
2. Cost-effective use of tools (rough costs of communications tools used) – 10 points
3. Amount of content sent – 10 points
4. Frequency of communications – 20 points
5. Copy of Section communications plan – 30 points

The Section with the highest composite score will be the award winner.

SUBMITTAL INSTRUCTIONS:
To enter the competition, the Section must submit the following:
- A communications portfolio that includes campaigns and/or communication from January 1–December 31, 2018. The portfolio should focus on the overall portfolio of tools used, cost-effectiveness of tools, amount of content sent and frequency of communications.
- A communications plan with actionable goals and show the effectiveness of the steps taken to reach the goals. Measurable metrics should be included with submission. If the section did not have a plan in 2018, a draft plan that denotes events and action items retroactively for 2018 and for future years will be accepted.

Please send submission electronically (.pdf format) no later than 5:00pm on March 1, 2019 to:

Chad Hammerl, P.E., PTOE
MWITE District Vice President
chad.hammerl@jacobs.com
Re: MWITE 2018 Section Communications Award
Initiated in 1992 by ITE, the Section Activities Award (now including chapters) is designed to encourage and promote active involvement by ITE sections and chapters in activities, promotion, and the purpose and objectives of ITE. It recognizes the overall quality of the activities, whether technical or non-technical, and may include meetings, committees, reports, seminars and training programs, student participation, career guidance, membership campaigns, or public relations activities.

**ELIGIBILITY:**
In order for a Section/Chapter to qualify for the award, they must submit a Section’s/Chapter’s annual report to their respective District. The report should not exceed 20 pages including background materials. The report should be accompanied by a summary of the Section’s/Chapter’s activities for the year.

**AWARD AND RECOGNITION:**
The award will consist of a plaque during the Awards Ceremony at the MWITE Annual meeting and recognition in MWITE Newsletter, and on MWITE Website.

**SELECTION PROCEDURE:**
Each District will select a winning Section/Chapter for entry in the international competition. All entries from MWITE Chapters/Sections must be submitted digitally as a PDF to the no later than 5:00 PM central time on March 1, 2019 to MWITE District Vice-President, Chad Hammerl (chad.hammerl@jacobs.com). The District Vice-President will submit the District’s award winner’s application to ITE for the international level of competition.

**EVALUATION CRITERIA:**
The judging criteria for the Annual Report and Activity Summary include:

- **Involvement of Section/Chapter Members (20%)**
  - Member Attendance at Section/Chapter Events—Technical, non-Technical
  - Programs to Grow Membership
  - Retention Rate of Members from Year to Year
- **Administration and Finance (10%)**
  - Must have Elected Officers—List in Annual Report
  - Must Hold Periodic Meetings
  - Must File Annual Report with the ITE District—Content and Format to be Considered
- **Advocacy Activities (15%)**
  - Promotion of Transportation Engineering and Planning
  - Advocacy and Educational Activities of the General Public and Elected Officials
- **Meeting/Technical Activities (40%)**
  - Technical Presentations (number and content)
  - Variety of Events and Event Topics
  - Professional Development Programs
• Field Trips (number and content)
• Social Activities
• Professional Development Activities
• Collaborative Events with other Groups and Organizations related to Transportation Planning and Engineering
• Technical Activities and Projects

Engagement with Student and Young Members (15%)
• Public Service Activities—promotes transportation engineering in high schools, etc.
• Social Activities
• Mentorship Programs
• Career Guidance Programs

The following will be considered in evaluating the activities, events, and programs of a Section/Chapter:
• Originality or Innovation of the Activities
• Motivation to Undertake the Activity
• Level of Commitment and Involvement of the Section/Chapter Leadership and Membership
• Applicability to Other Sections
• Effectiveness of the Activities Achieving the Planned Objectives

The evaluation of the award will recognize and appropriately account for the differences between Section/Chapter sizes (e.g. geographic spread, number of members).

Additional information can be found in the ITE Awards Brochure.

Please send submission electronically (.pdf format) **no later than 5:00pm on March 1, 2019** to:

Chad Hammerl, P.E., PTOE
MWITE District Vice President
chad.hammerl@jacobs.com
Re: MWITE 2018 Section-Chapter Activities Award